DASD School Violence Drill Report

Schools: DeForest HS, DeForest MS, Harvest IS, Windsor El., Eagle Point El., Yahara El., District Office

Date of Drill: Week of October 6, 2026

Focus of Drill: The DASD uses the Standard Response Protocol approach when educating staff, students, and community around active threat situations. This approach was first adopted by the school district during the summer of 2023. We focused as a district with having staff and students lock, barricade, turn off lights and get out of sight. This drill helps build the muscle memory of our staff and students while continuing to strengthen our partnership with local law enforcement including the DeForest Police Department and Dane County Sheriff.

Certifications of the drill:

The DASD Board of Education certifies completion of the required school violence drills per WI ACT 143.

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Gail Lovick, DASD Board of Education President

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Rebecca Toetz, PhD., DASD Superintendent

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Roz Craney, DASD Director of Safety & Operations

DeForest Area High School Evaluation 10/7/26

On Wednesday, October 7, 2026, DeForest Area High School conducted a Lockdown drill. Teachers, other staff members, and students were given advance notice with extra consideration for both our students with exceptional needs, as well as the adults that work with them. Before the drill, our staff took time with students to identify the "safe zone" (as indicated by red dots on the wall/doorway) in the classroom where they can't be seen through hallway windows and staff reviewed the school's expectation for student behavior and expectations, via an overview done during 4th period on Tuesday, October 6, 2026; it should be noted that this overview/lesson is typically done during Advisory, but Advisory happens on Mondays and Monday, Oct. 5th was a day without students.

The drill was initiated over our public address at 8:51 am with "This is a Drill. Again, this is a Drill. We are going into LOCKDOWN: LOCKS, LIGHTS, OUT OF SIGHT. Again, we are going into LOCKDOWN: LOCKS, LIGHTS, OUT OF SIGHT." Students were in their 1A class (we run an A/B Block Schedule). The duration of the Drill was twelve (12) minutes and was lifted at 9:03 am.

The DeForest Area School District implements the Standard Response Protocol during all drills. Our students are trained to move away from sight and maintain silence during the Lockdown Drill. Our teachers are trained to keep their doors in the locked position, turn their lights off, drop window coverings, move away from sight, maintain silence, do not open the door, and take attendance to account for all students. During the drill, all doors were checked. Once doors were checked, administration roles and law enforcement identified themselves, unlocked doors, and put classes/areas into a "HOLD" where activities could resume. The HOLD was lifted with communication over our Public Address system.

After the drill concluded, students were provided an opportunity to debrief with their teacher and provide feedback, including what went well and questions they may have. This data is reviewed by the building safety team and then shared with the district level safety team. The Lockdown Drill team, in conjunction with local law enforcement, also debriefed at the conclusion of the drill. Students will have the opportunity to provide feedback

There were 1080 students and 140 adults present for the drill. Our School Resource Officer was present for the drill and debrief.

Successful Highlights:
Students were not in the hallway, nor were they visible in classrooms from the hallway. All classroom doors were locked. Some classes were able to put an additional door between themselves and a possible threat by accessing a closet or smaller room within the classroom. AD office was remembered to be checked and put into a hold. Students without a scheduled place to be were found in office spaces behind locked doors with the shades pulled; practice has helped them be able to make these individual choices.

Some Findings to Work On:
PA announcements don't go outside as our neighborhood would be barraged with announcements during the course of the day; however, our announcement isn't heard by classes, such as Physical Education. Our PE classes were on our Football field during the drill. They WERE prepared, though, to go to a spot under our stadium bleachers and wait. Main Office wasn't checked and, therefore, not released into a HOLD.

Focus Areas for the Next Drill:
The Building Safety Team would like to move towards having our drill during lunch and what this would look like. We have trained students and staff to move to a "hide" situation with "Locks, Lights, Out of Sight", so would an event during lunch have us ask students and staff to "run" as finding areas in which to hide may be challenging? What do we need to do over the next few months to prepare for that potential change in muscle memory?

DeForest Area Middle School Evaluation 10/8/26

On October 8, 2026 DeForest Area Middle School conducted an active shooter lockdown drill. Teachers and students were notified in advance, with extra consideration for our special needs students. Before the drill our staff took time with students to identify the "safe zone" in the classroom where they cannot be seen through any corridor windows, and staff reviewed the school's expectation if they were in a common space or bathroom during the drill. The drill was initiated over our public address system at 9:45 a.m. as, "Lockdown! Locks, lights, out of sight. This is a drill. Lockdown! Locks, lights, out of sight. This is a drill." Administration and Law Enforcement began to unlock each door, and directed students and staff to stay in a HOLD until all doors were unlocked. The drill was then completed at 10:00 a.m. using the announcement "this is the end of our safety drill, you can now return to normal activities."

Our middle school implements the Standard Response Protocol during all drills. Our students are trained to move away from sight and maintain silence. Our teachers are trained to lock their classroom door, turn their lights out, move away from sight, maintain silence, do not open the door, and take roll to account for all students. During the drill all doors of rooms containing students and staff were checked including bathrooms and found to be locked.

After the drill concluded, each classroom offered time for students to debrief the drill. They addressed any questions that students had and submitted feedback on the drill. An optional feedback survey was also offered to students. The lockdown drill team also debriefed after the drill.

There were 583 students and 123 adults present for this drill. The lockdown drill team consisted of the DeForest Area Middle School Principal, Associate Principal, Dean of Students, members of our school's student services team, Director of Safety and Operations, and our School Resource Officer.

Successful highlights:
During the Lockdown drill the hallways were quiet and students took the drill seriously for the duration of the drill. During the drill check, the drill team found the classrooms who had students, all blinds were down, lights turned off, with no visible students from the hallway. We had two substitutes in the building. Both were able to execute the drill actions appropriately demonstrating informed and prepared staff and students.

Focus areas for the next drill:
During the drill administration discovered sticky locks on two doors. As well as, a gym door that was pushed open due to the ventilation. From this work orders will be put in to fix errors. Overall, this was a successful drill that all students and staff authentically participated in. We will continue to refine our practices to continuously improve.

Harvest October 2026 Lockdown Drill evaluation 10/8/26

On Thursday, October 8, 2026 Harvest Intermediate School conducted a lockdown drill. Families were notified by the district in advance. Students and staff were notified in advance with special consideration for our students with special needs. We had two students from our intensive services program opted out of the live drill. They were located in a special intensive services classroom during the drill. All classrooms were present; there were no field trips or special events to consider for this drill. During our responsive advisory meeting on the morning of October 8th, teachers reviewed the protocols for a lockdown including the purpose, identifying safe spaces within the classroom, what to do if you are not located within a classroom, how to use blinds that are installed in each classroom, use of locks/door magnets (where applicable), and barricading doors. Staff also reviewed student behaviors with a focus on the need to be quiet and listen to adult directions. The drill was initiated at 8:05 a.m. over our public address system. We affirmed that it is a drill, and not a live threat. All students were located in their first core block of the day with their advisory teachers. Teams consisting of services staff, administration, custodians, and law enforcement released classrooms into a hold as they cleared the school. The drill was completed and the hold lifted at 8:11 a.m. From onset to clearing of classrooms, the duration of the drill was five minutes, fifty-five seconds.

Harvest has implemented the Standard Response Protocol during drills starting in the 2023-24 school year. Our students are trained to move away from doors to hidden spaces within classrooms that are identified by red dots on the walls and remain quiet. Our teachers are trained to quickly gather any students immediately outside their classroom, turn off lights, lock doors, and drop the blinds into their community rooms. If time allows, they also can barricade their door with wheeled furniture that locks. Teachers know to move out of sight, account for all students, and not to open the door for anybody. Core classrooms have a small group instruction room between main classrooms that students access to ensure they are out of sight. During the drill almost all doors to classrooms were found to be locked. There were two sixth grade classrooms whose doors were shut and blinds pulled, but the push button lock was not in place. Lights were off, and blinds were drawn. When a lockdown is announced, a yellow emergency switch is pulled in the main office. This automatically closes doors leading to various areas of the school including the music wing, out of the cafeteria, to grade level hallways, and into individual communities. Coupled with locked classroom doors, this creates layers of barriers that act to contain a potential threat to limited areas. All magnetized doors closed without concern.

After the drill, classrooms had the opportunity to debrief prior to returning to learning. Members of administration, student services, buildings and grounds, and law enforcement were able to convene and debrief as well. Administration followed up with staff who needed further reteaching regarding safety procedures. No students required reteaching.

Harvest has 984 students and over 100 staff members. Attendance was typical on the day of the drill. We had two classroom teachers absent the day of the drill. The two substitute teachers who were former staff members who were familiar with our lockdown protocols. Law enforcement from Dane County and our district safety coordinator were able to be present for the drill.

<u>Successful Highlights</u>

We were able to have almost 100% participation in this live lockdown drill. Students and staff were able to efficiently practice the Standard Response Protocols for a lockdown. Almost all teachers locked doors (two exceptions), drew blinds, and turned off lights. Student and staff behavior was exemplary as they waited for their classroom to be cleared. No students required reteaching or reinforcement with lockdown procedures or the gravity of the event. In the past, we have had concerns with air pressure preventing doors to grade level hallways closing; this did not occur during this drill.

Focus areas for next drill

We start our year by having students participate in the lockdown practice within their core classrooms where they spend the bulk of their day. However, we also want our Encore teachers to have opportunities to practice with students. Our subsequent drill will target one of these times. In coordination with our safety director, we will explore having specific Encore classes that may not be in their typical spaces (i.e. Fitness classes that may go outside) explore options for immediate evacuation from the school setting.

We are also beginning discourse around our "clear team." Currently a combination of student services staff and administration clear classrooms into a hold. We are beginning to discuss the difference between a drill and an actual event and how we would coordinate with law enforcement should there be a need for an actual lockdown. We are also discussing the use of radios and what this would look like during an actual lockdown.

Finally, as we change seasons, we want to monitor the air pressure to ensure all doors to grade level hallways continue closing as needed. Adjustments to HVAC system can be made accordingly.

EPES Lockdown Evaluation-October 9, 2026

On October 7th, 2026, Eagle Point Elementary School conducted an active threat lockdown drill. Teachers and students were notified in advance, with extra consideration for our special needs students. Before the drill our staff took time with students to identify the "safe zone" in the classroom where they cannot be seen through any corridor windows, and staff reviewed the school's expectation for cell phone usage. The drill was initiated over our public address system at 8:05 a.m. as, "Lockdown Drill. Locks, lights, out of sight. This is a drill. Lockdown. Locks, lights, out of sight. This is a drill." The students were in either homerooms or Encore. The drill was completed 8 minutes later at 8:13 a.m.

Our District implements the Standard Response Protocol during all drills. Our students are trained to move away from sight and maintain silence. Our teachers are trained to lock their classroom door, turn their lights out, move away from sight, maintain silence, do not open the door, and take roll to account for all students. During the drill all doors were checked and found to be locked-with a couple of exceptions. One room, room 137 had a substitute teacher and the door needs a double checking to lock. KG room 120 was not locked but the students and staff were in another room within behind a lock. Room 192 was still being locked when it was checked by Mr. H

Staff take roll call of their own students during the drill to ensure that they were in the room and accounted for.
Prior to the drill each classroom taught the drill. They discussed the purpose of the drill, the observed outcomes and any additional issues that came up for that specific.
The Principal, Head Custodian, SRO, and Dean of Students debriefed afterward. Our observations and focus areas are below.
There were approximately 360 students and 49 adults present for this drill. Our District SRO attended the drill.
Successful highlights:
Nobody was visible during the drill and all but the mentioned doors were locked.
Students were very quiet. One room that was not physically released stayed in hiding for 20+ minutes.
Focus areas for the next drill:

- We will re-emphasize that all doors should be locked at all times with a magnet for blocking so we can ensure quick locking of doors.
- We will ensure that all areas are released.
- We inadvertently made the release to the “hold” over the PA-most staff heeded the PA announcement which is not part of our protocol. Corrective action is needed.

Windsor Lockdown Summary 10/7/26

On October 7, 2026, Windsor Elementary conducted an active shooter lockdown drill. The School Resource Officer, Gavin Bovre, was present for the drill. Teachers and students were notified in advance, with extra consideration for our students with special needs. No families opted their students out of the drill. Before the drill our staff took time with students to teach the Lockdown lesson, which included identifying the “safe zone” in the classroom where they cannot be seen through any corridor windows. The lesson was taught at 8:00 am and the drill was initiated over our public address system at 8:15 am with the announcement of “*Lockdown! Locks, lights, out of sight. This is a drill.”*

Present for the drill:

- 498 Students
- 55 Staff
- 4 Substitutes

Our elementary school implements the Standard Response Protocol during all drills. Our students are trained to move away from sight and maintain silence. Our teachers are trained to lock their classroom door, turn their lights out, move away from sight, maintain silence, do not open the door, and take roll to account for all students.

5 adults were assigned to areas of the building to check room for lights, locks, and out of sight. The team included:

1. Valerie Crowl, Principal
2. Kim Stalker Herron, School Social Worker
3. Gavin Bovre, School Resource Officer
4. Roz Craney, Director of Safety and Operations
5. Rachel Laskowski, School Psychologist

These teams unlocked doors and initiated a hold for each space in the school. Once the release team was back in the office, the hold was cancelled.

The team debriefed immediately following the drill.

Highlights

- The drill was completed in 10 minutes.
- Children were not in the hallway or visible from the hallway in the classrooms.
- All substitutes were prepared for and carried out the drill.

Areas of Improvement

- Need: SRP information given to visitors. *Picture retakes were taking place- this group did not lockdown.*
- Need: Work order for C117. *Lock on Mrs. Martin's door did not work.*
- Need: Tell staff to turn off all lights including string, lamp, and signs. *These were on in many rooms.*
- Need: Tell staff they have to be low like kids. *Staff were observed standing.*
- Need: Teach kids what to do if they are in the bathroom. *Bathroom doors don't lock.*
- Need: Release team process.

Valerie Crowl, Principal

Amy Wiley, Associate Principal

YES Lockdown Evaluation-October 6, 2026

On October 6th, 2026 Yahara Elementary School in the DeForest Area School District conducted a lockdown drill. Teachers, students and families were notified in advance, with extra consideration for our special needs students. Before the drill, our staff took time with students to identify the "safe zone" between the red dots in the classroom where they cannot be seen through any hallway windows. The week of the drill, the expectations were presented in a student friendly way to our learners. The drill was initiated over our public address system at

9:53 a.m. as, “This is a Drill. Lockdown! Locks, lights, out of sight. Lockdown! Locks, lights, out of sight. This is a drill.” At 9:56 a.m., we began unlocking classroom doors. As we unlocked each door, we directed students and staff to stay in a HOLD until all doors were unlocked. The drill was then completed at 10:03 a.m. using the announcement “this is the end of our safety drill, you can now return to normal activities.”

Our school district implements the Standard Response Protocol during all drills. Our students are trained to move away from sight and maintain silence. Our teachers are trained to lock their classroom door, turn their lights out, move away from sight, maintain silence, do not open the door, and take roll to account for all students. During the drill, all doors were checked and found to be locked.

After the drill concluded, each classroom offered time for students to debrief the drill. They discussed the purpose of the drill, and addressed any questions that students had. The lockdown drill team also debriefed after the drill.

There were 329 students and 56 adults present for this drill. The lockdown drill team consisted of the Yahara Elementary School Principal, members of our school’s student services team, members of our District Safety team, including our Director of Safety and Operations, and our district’s School Resource Officer.

Successful highlights:

The hallways were cleared very quickly after the announcement was made. It was entirely quiet for the duration of the drill. Many staff blocked their doors with furniture.This was an effective way to provide an additional barrier. As the drill team checked classrooms, no staff or students were visible from the hallway. While unlocking doors we noted that many students and staff were behind multiple locked doors, increasing safety. All doors were closed and locked during the drill.

Focus areas for the next drill:

Typically, the Lockdown team meets and plans in the office prior to the drill. During the next drill, we would like to have the Lockdown team participate in a more authentic way by locking down during the drill. This will require coordination with our district and local law enforcement partners to help “release” classrooms.

Overall, this was a successful drill that all students and staff authentically participated in. We will continue to refine our practices to continuously improve.

DeForest Area School District Office Evaluation 10/8/26

On October 8, 2026 DeForest Area School District Office conducted an active shooter lockdown drill. Staff were notified in advance. The drill was initiated over our public address system at 9:45 a.m. as, “Lockdown! Locks, lights, out of sight. This is a drill. Lockdown! Locks, lights, out of sight. This is a drill.” Administration and Law Enforcement began to unlock each door, and directed staff to stay in a HOLD until all doors were unlocked. Members of our Incident Command met in a secure location to start our planning. The drill was then completed at 10:00 a.m. using the announcement “this is the end of our safety drill, you can now return to normal activities.”

Our district implements the Standard Response Protocol during all drills. Our staff are trained to lock their classroom door, turn their lights out, move away from sight, maintain silence, do not open the door, and take roll to account for all people. During the drill all doors of rooms containing staff were checked including bathrooms and found to be locked.

The lockdown drill team also debriefed after the drill.

There were 23 adults present for this drill. The lockdown drill team consisted of the DeForest Area Middle School Principal, Associate Principal, Dean of Students, members of the DAMS student services team, Director of Safety and Operations, and our School Resource Officer.

Successful highlights:
During the Lockdown drill the hallways were quiet and staff took the drill seriously for the duration of the drill. During the drill check, the drill team found the rooms that had staff present, all blinds were down, lights turned off, with no visible staff from the hallway.

Focus areas for the next drill:
During the drill administration discovered sticky locks on two doors. As well as, a gym door that was pushed open due to the ventilation. From this work orders will be put in to fix errors. Overall, this was a successful drill that all students and staff authentically participated in. We will continue to refine our practices to continuously improve.